

ADDENDUM #1 – (DTD 8/7/06) SEE DATE CHANGE TO BID OPENING AND MANDATORY PRE-BID CONFERENCE DATES.



NOTICE OF SOLICITATION

SERIAL 06073-C

INVITATION FOR BID FOR: HARLEY-DAVIDSON FLHTPI ELECTRA-GLIDE POLICE MOTORCYCLES (NIGP CODE 07012)

Notice is hereby given sealed bids will be received by the Materials Management Department, Materials Management Center, 320 West Lincoln Street, Phoenix, Arizona 85003-2494, until **2:00 P.M./M.S.T. on SEPTEMBER 05, 2006 ~~AUGUST 15, 2006~~** for the furnishing of the following for Maricopa County bids will be opened by the Materials Management Director (or designated representative) at an open, public meeting at the above time and place.

All bids must be signed, sealed and addressed to the Materials Management Department, Materials Management Center, 320 West Lincoln Street, Phoenix, Arizona 85003-2494, and marked **“SERIAL 06073-C INVITATION FOR BID FOR HARLEY-DAVIDSON FLHTPI ELECTRA-GLIDE POLICE MOTORCYCLES (NIGP CODE 07012).”**

The Maricopa County Procurement Code (“The Code”) governs this procurement and is incorporated by this reference. Any protest concerning this Invitation for Bid must be filed with the Procurement Officer in accordance with Section MC1-905 of the Code.

ALL ADMINISTRATIVE INFORMATION CONCERNING THIS INVITATION FOR BID AND THE CONTRACTUAL TERMS AND CONDITIONS CAN BE LOCATED AT <http://www.maricopa.gov/materials>. ANY ADDENDA TO THIS INVITATION FOR BID WILL BE POSTED ON THE MARICOPA COUNTY MATERIALS MANAGEMENT WEB SITE UNDER THE SOLICITATION SERIAL NUMBER.

BID ENVELOPES WITH INSUFFICIENT POSTAGE WILL NOT BE ACCEPTED BY THE MARICOPA COUNTY MATERIALS MANAGEMENT CENTER

DIRECT ALL INQUIRIES TO:

WALT PRICE
PROCUREMENT OFFICER
TELEPHONE: (602) 506-3454

THERE WILL BE A MANDATORY PRE-BID CONFERENCE ON AUGUST 28, 2006 ~~AUGUST 7, 2006~~ AT 10:00 A.M. AT THE MARICOPA COUNTY MATERIALS MANAGEMENT DEPARTMENT, 320 W. LINCOLN ST., PHOENIX, AZ 85003

NOTE: MARICOPA COUNTY PUBLISHES ITS SOLICITATIONS ONLINE AND THEY ARE AVAILABLE FOR VIEWING AND/OR DOWNLOADING AT THE FOLLOWING INTERNET ADDRESS:

<http://www.maricopa.gov/materials/advbd/advbd.asp>

VENDORS MUST ACKNOWLEDGE RECEIPT OF THIS ADDENDUM WITH THEIR BID

Signature:

Date:

TABLE OF CONTENTS

NOTICE

TABLE OF CONTENTS

NO RESPONSE DOCUMENT

M/WSBE CONTRACT PARTICIPATION

SECTION:

1.0 INTENT

2.0 SPECIFICATIONS

3.0 SPECIAL TERMS & CONDITIONS

ATTACHMENTS:

ATTACHMENT A – PRICING

ATTACHMENT B – AGREEMENT/SIGNATURE PAGE

ATTACHMENT C – REFERENCES

EXHIBITS:

EXHIBIT 1 VENDOR REGISTRATION PROCEDURES

SERIAL 06073-C

NO RESPONSE

Respondents not responding to this Invitation for Bid are asked to complete this document and return it to Maricopa County Materials Management Department, 320 W. Lincoln St., Phoenix, AZ 85003-2494 or fax to 602/258-1573.

MARK OUTSIDE ENVELOPE "SERIAL 06073 -C"

Responses must be received **BY 2:00 P.M., AUGUST 15, 2006**. Respondents failing to submit a bid, or this document, may be subject to removal from the Maricopa County Materials Management Contractor List.

SERIAL 06073-C

**TITLE: HARLEY-DAVIDSON FLHTPI ELECTRA-GLIDE
POLICE MOTORCYCLES (NIGP CODE 07012**

CONTRACTOR NAME: _____

ADDRESS: _____

PHONE: _____ CONTACT:_____

REASON FOR NOT SUBMITTING A BID:

_____ Insufficient time
_____ Do not handle product/service
_____ Other: _____

IMPORTANT

PLEASE READ BEFORE SUBMITTING YOUR BID

M/WSBE CONTRACT PARTICIPATION

For this Contract a combined M/WSBE goal of 0% involvement is established for Minority/Women-Owned Small Business Enterprises (M/WSBE). This goal may be attained singularly or by any combination thereof to create the overall designated percentage involvement goal. Instructions and required forms are included in the Minority/Women-Owned Small Business Enterprise Program Contracting Requirements section. The Maricopa County Minority and Women-Owned Small Business Enterprise Program, revised June 14, 2000, is incorporated by reference

The Materials Management Department of Maricopa County will endeavor to ensure in every possible way that Minority and Women-owned Small Business firms shall have every opportunity to participate in providing professional services, materials, and contractual services to the Materials Management Department of Maricopa County without being discriminated against on the grounds of race, religion, sex, age or national origin. The Maricopa County Minority Business Program, effective January 1, 1992, is incorporated by reference.

**INVITATION FOR BID FOR: HARLEY-DAVIDSON FLHTPI ELECTRA-GLIDE POLICE
MOTORCYCLES (NIGP CODE 07012)**

1.0 INTENT:

The intent of this Invitation for Bids is to establish a contract for three (3) or more Harley-Davidson FLHTPI Electra-Glide Police Motorcycles and additional emergency equipment specifically listed herein. These solo, certified, traffic law enforcement motorcycles will be used by the Maricopa County Sheriff's Office for patrol and pursuit purposes.

2.0 TECHNICAL SPECIFICATIONS, MINIMUM:

2.1 ENGINE:

- 2.1.1 **Type** – Gasoline, inline V-Twin
- 2.1.2 **Piston Displacement** – Min. 1450cc
- 2.1.3 **Cooling** – Heavy-duty type designed for Arizona's extreme heat operating conditions.
- 2.1.4 **Vibration Dampening** – Mfr.'s max.
- 2.1.5 **Power-train Deluxe Chrome Group** – Designed for low maintenance; black wrinkle paint finish on engine; chrome rocker boxes, timer cover, outer primary housing & transmission covers.
- 2.1.6 **Oil Cooler** – Heavy-duty type designed for Arizona's extreme heat operating conditions.
- 2.1.7 **Fuel System:**
 - 2.1.7.1 **Injection System** – Electronic (SPFI).
 - 2.1.7.2 **Fuel Pump** – Electric
 - 2.1.7.3 **Fuel Capacity** – Min. five (5) gallon with reserve.
- 2.1.8 **Starter** – Electric, mfr.'s max.
- 2.1.9 **Air Intake System** – Stage I kit
- 2.1.10 **Exhaust** - Stock

2.2 CLUTCH / TRANSMISSION / DRIVE TRAIN:

- 2.2.1 **Clutch** – Mfr.'s maximum. Hand control operation; low effort design.
- 2.2.2 **Transmission** – Manual shift, min. five (5) forward speeds.
- 2.2.3 **Final Drive** – Belt type, mfr.'s max.

2.3 BRAKES:

- 2.3.1 **Disc Brakes** – Mfr.'s max. front and rear, anti-lock design.
- 2.3.2 **Master Cylinder** – Equipped with sight glass or equivalent.

2.4 **SUSPENSION:**

- 2.4.1 **Handling Capability** – Shall be designed to provide maximum handling characteristics necessary for law enforcement work.
- 2.4.2 **Air Shocks** – Mfr.'s max.
- 2.4.3 **Front Forks** – Mfr.'s max
- 2.4.4 **Swing Arms** – Heavy duty design with sealed-bearing pivot points.

2.5 **TIRES / WHEELS:**

- 2.5.1 **Wheels** – Aluminum or magnesium alloy safety design.
- 2.5.2 **Tires** – DUNLOP MT90B16, or approved equal, tubeless, non-skid highway tread, full four-ply fabric reinforcement, designed to remain on the wheel during sudden loss of air pressure. Tires shall be balanced for high speed operation.

2.6 **ELECTRICAL SYSTEM:**

- 2.6.1 **System** – 12-volt
- 2.6.2 **Battery** – Mfr.'s max., maintenance-free type with the capability to crank the engine sufficient for starting with the ambient temperature at 0°F.
- 2.6.3 **Charging System** – Mfr.'s max.
- 2.6.4 **Connectors** – All connectors shall be industrial grade, sealed, water proof, corrosion resistant design. All electrical accessory connectors necessary shall be provided.
- 2.6.5 **Switches / Controls** – All shall be heavy duty, water resistant design.
- 2.6.6 **Horn** – Shall meet AZ State regulation.
- 2.6.7 **Lighting:**
 - 2.6.7.1 **Quartz Halogen Headlight**
 - 2.6.7.2 **Light Switch** – Stealth mode design.
 - 2.6.7.3 **Turn Signals** – Self canceling system.
 - 2.6.7.4 **Flashers** – Four-way, integrated into turn signal switches.

2.7 **INSTRUMENTS / GAUGES:**

- 2.7.1 **Speedometer** – Certified
- 2.7.2 **Odometer** – Calibrated
- 2.7.3 **Tachometer**
- 2.7.4 **Fuel Level Gauge**
- 2.7.5 **Pursuit Lamp Indicator**

2.7.6 **Low Fuel Indication Lamp**

2.8.7 **Low Engine Oil Pressure Light**

2.8 **FEATURE REQUIREMENTS:**

2.8.1 **Seat** - Solo police saddle design, air type with gauge, back support and quick release mechanism, covered with a heavy duty, breathable material.

2.8.2 **Side Stand** – Jiffy stand, rubber bumper design.

2.8.3 **Foot Boards** – Adjustable and provided with non-skid rubber pads on upper surfaces.

2.8.4 **Guards:**

2.8.4.1 **Front Engine Guard**

2.8.4.2 **Rear Saddlebag Guard**

2.8.5 **Saddlebags** – Fiberglass construction, factory installed, water resistant design, with speed latches.

2.8.6 **Fairing & Windshield** - Fork-mounted fairing; latest design with clear polycarbonate windshield.

2.8.7 **Mirrors** – Left and right non-magnifying type with non-glare glass.

2.8.8 **Hand Grips** - Heated

2.9 **REQUIRED EMERGENCY EQUIPMENT:**

2.9.1 **Radio and Light Box** – WHELEN, Model M1JJJ, or equal, designed for HARLEY-DAVIDSON Motorcycles, Birch White in color.

2.9.1.1 **Components Contained In The Box:**

Siren Amplifier – WHELEN, WS320H or equal, 100 watt, with optional public address.

2.9.1.2 **Components Installed On The Box:**

Lights – Four (4) WHELEN, 500 series, [or equal]; (LED) lights with black flange, two on the rear of the box (red / blue) and one on each side (red / blue).

2.9.1.3 **Additional Externally Mounted Items:**

2.9.1.3.1 **Siren Speaker** – WHELEN, SA350MH (or equal), 100 watt H-D with polished aluminum horn.

2.9.1.3.2 **Lights** – Two (2) WHELEN, Par 36ES (or equal); (LED) lights to replace factory pursuit lights (red / blue).

- 2.9.1.3.3 Engine Guard Lights – Two (2) WHELEN, 500 series (or equal); (LED) lights installed in 465-265 polished aluminum housing positioned on the engine guards, one on each side (red / blue).

2.10 **PAINT:**

Manufacturer's standard paint, color shall be "black".

2.11 **WARRANTY:**

The minimum acceptable warranty period shall be 24 months unlimited miles parts and labor. Warranty replacement will be done at no additional charge of any nature to Maricopa County.

2.12 **GENERAL:**

Unit(s) shall have been completely serviced, tested and ready for full operation when delivered. Shall meet or exceed all AZ State, Federal and OSHA regulations, to include option added by the vendor. Each unit shall have five (5) keys with rings, tags and be properly identified with last five (5) digits of vehicle Identification Number. Same key shall fit all locks. *Vendor shall supply Dealers Invoice, Manufacturer's Certificate Of Origin, Warranty Paperwork and a copy of the Purchase Order when the vehicle is delivered.* For delivery instructions please contact Jim Hutchinson @ 602-506-4677 or Les Glover @ 602-506-4667.

2.13 **SERVICE FACILITY / PARTS:**

In order to ensure that the ensuing contract will provide the necessary maintenance support required for the equipment specified, each potential contractor must have local maintenance and parts facilities or have specific agreements in force with a third party to provide local maintenance in the Phoenix metropolitan area. Maintenance facility must have trained technicians and have a sufficient parts inventory in order to provide quality service on the equipment specified. The County Procurement Office may inspect the maintenance facilities to determine adequacy. Maintenance location(s) shall be specified.

2.14 **DELIVERY:**

Delivery shall be F.O.B. Destination within 120 days of receipt of Using Agency purchase order, to any delivery location within Maricopa County.

2.15 **SHIPPING DOCUMENTS:**

A packing list or other suitable shipping document shall accompany each shipment and shall include the following:

2.15.1 Contract Serial number.

2.15.2 Contractor's name and address.

2.15.3 Using Agency name and address.

2.15.4 Using Agency purchase order number.

2.15.5 A description of product(s) shipped, including item number(s), quantity (ies), number of containers and package number(s), as applicable.

2.16 **OPERATING MANUALS:**

Upon delivery, Contractor shall provide comprehensive operational manuals, service manuals and schematic diagrams, if required by the Using Agency.

2.17 ACCEPTANCE:

Upon delivery and/or successful installation, the material(s) shall be deemed accepted and the warranty period shall begin. All documentation shall be completed prior to final acceptance.

2.18 FACTORY AUTHORIZED SERVICE AVAILABILITY:

The Contractor shall have and maintain a local factory authorized service facility within the Phoenix, Arizona metropolitan area. The facility shall be capable of supplying and installing component parts, troubleshooting, repairing and maintaining the material(s). Minimum service hours shall be from 8:00 A.M. through 5:00 P.M., Arizona Time, Monday through Friday.

2.19 MODEL / YEAR OF MATERIALS:

The County will only accept bids offering current model / year equipment .

2.20 **ORDER** CUTOFF INFORMATION:

Contractors submitting bids shall advise the County of all known order cutoff dates for the equipment / product(s) specified in this solicitation at the time of bid submission. Notification of any subsequent cutoff date(s) (learned after submission of bid) shall also be the Contractor's responsibility. The Contractor shall advise the County of subsequent cutoff dates by notifying the Procurement Officer, in writing, of the new information.

2.21 INVOICES AND PAYMENTS:

2.21.1 The Contractor shall submit two (2) legible copies of their detailed invoice before payment(s) can be made. At a minimum, the invoice must provide the following information:

- 2.21.1.1 Company name, address and contact
- 2.21.1.2 County bill-to name and contact information
- 2.21.1.3 Contract Serial Number
- 2.21.1.4 County purchase order number
- 2.21.1.5 Invoice number and date
- 2.21.1.6 Payment terms
- 2.21.1.7 Date of service or delivery
- 2.21.1.8 Quantity (number of days or weeks)
- 2.21.1.9 Contract Item number(s)
- 2.21.1.10 Description of Purchase (product or services)
- 2.21.1.11 Pricing per unit of purchase
- 2.21.1.12 Extended price
- 2.21.1.13 Arrival and completion time (if applicable)
- 2.21.1.14 Total Amount Due

Problems regarding billing or invoicing shall be directed to the using agency as listed on the Purchase Order.

2.21.2 Payment will be made to the Contractor by Accounts Payable through the Maricopa County Vendor Express Payment Program. This is an Electronic Funds Transfer (EFT) process. After Award the Contractor shall fill out an EFT Enrollment form (to be provided by the Procurement Officer) or as located on the County Department of Finance Website as a fillable PDF document (www.maricopa.gov/finance/).

2.21.3 EFT payments to the routing and account numbers designated by the Contractor will include the details on the specific invoices that the payment covers. The Contractor is required to discuss remittance delivery capabilities with their designated financial institution for access to those details.

2.22 TAX:

Tax shall not be levied against labor. Sales/use tax will be determined by County. Tax will not be used in determining low price.

3.0 SPECIAL TERMS & CONDITIONS:

3.1 CONTRACT TERM:

This Invitation for Bid is for awarding a firm, fixed-price purchasing contract to cover a one (1) year period.

3.2 NO GUARANTEED QUANTITIES.

The Contractor understands and hereby acknowledges that the County makes no representations nor guarantees the Contractor any minimum or maximum number of units to be provided under this Contract

3.3 ORDERING AUTHORITY.

3.3.1 The Contractor should understand that any request for purchase of equipment shall be accompanied by a valid purchase order, issued by Materials Management.

3.3.2 County departments, cities, other counties, schools and special districts, universities, nonprofit educational and public health institutions may also purchase from under this Contract at their discretion and/or other state and local agencies (Customers) may procure the products under this Contract by the issuance of a purchase order to the Respondent. Purchase orders must cite the Contract number.

3.3.3 Contract award is in accordance with the Maricopa County Procurement Code. All requirements for the competitive award of this Contract have been met. A purchase order for the equipment is the only document necessary for Customers to purchase and for the Contractor to proceed with delivery of equipment available under this Contract.

3.3.4 Any attempt to represent any equipment not specifically awarded under this Contract is a violation of the Contract. Any such action is subject to the legal and contractual remedies available to the County, inclusive of, but not limited to, Contract cancellation, suspension and/or debarment of the Contractor.

3.4 INQUIRIES AND NOTICES:

All inquiries concerning information herein shall be addressed to:

MARICOPA COUNTY
DEPARTMENT OF MATERIALS MANAGEMENT
ATTN: CONTRACT ADMINISTRATION
320 W. LINCOLN ST.
PHOENIX, AZ 85003

Administrative telephone inquiries shall be addressed to:

WALT PRICE, PROCUREMENT OFFICER, 602-506-3454
(wprice@mail.maricopa.gov)

Technical telephone inquiries shall be addressed to:

JIM HUTCHINSON, EQUIPMENT SERVICES, 602-506-4677
(jim.hutchinson@MAIL.MARICOPA.GOV)

Inquiries may be submitted by telephone but must be followed up in writing. No oral communication is binding on Maricopa County.

3.5 EVALUATION CRITERIA.

3.5.1 The evaluation of bids shall be based on, but will not be limited to, the following:

3.5.1.1 Compliance with specifications.

3.5.1.2 Price.

3.5.1.3 Determination of responsibility.

3.5.2 The County reserves the right to award in whole or in part, by item or group of items, by section or geographic area, or make multiple awards, where such action serves the County's best interest.

3.6 SUBMISSION PRICE CLARITY.

For reasons of clarity all submissions of pricing (Attachment A) shall be priced in the same unit (size, volume, quantity, weight, etc.) as the bid specifications request. Submissions (bids) failing to comply with this requirement may be declared non-responsive.

3.7 INSTRUCTIONS FOR PREPARING AND SUBMITTING BIDS.

Contractors shall provide one (1) original hardcopy (labeled), one extra (1) hard copy copies and one (1) electronic copy of pricing (Attachment A), on CD, in the exact same format as in the bids pricing page(s). Contractors are to identify their responses with the bid serial number, title and return address to Maricopa County, Department of Materials Management, 320 West Lincoln, Phoenix, Arizona 85003. **The owner, corporate official or partner who has been authorized to make such commitments must sign bids.**

3.8 TECHNICAL AND DESCRIPTIVE SALES LITERATURE:

The Contractor shall provide copies of its sales literature and brochures and copies of any manufacturer's technical and/or descriptive literature regarding the material(s) the Contractor proposes to provide. Literature shall include sufficient, in-detail, to allow full

and fair evaluation of the material(s) submitted, and must be included with the bid. Failure to include this information may result in the bid being rejected.

3.8.1 ADDITIONAL PRICING:

The Contractor is strongly encouraged to offer additional pricing for related items, materials, components which are not specifically addressed as line items in this solicitation. Pricing offered should be noted on the pricing pages of the Contractor's bid in the format requested. Two (2) sets of catalogs/pricing documents shall accompany any additional pricing offered.

3.9 CONTRACTOR REVIEW OF DOCUMENTS.

The Contractor must review its Bid submission to assure the following requirements are met.

3.9.1 Mandatory: One (1) original hardcopy (labeled), one (1) extra hard copy of Catalogs and/or Price Lists and one (1) electronic copy of pricing (Attachment A) on a CD, in the exact same Excel format as in the bid/

3.9.2 Mandatory: Attachment "A", Pricing

3.9.3 Mandatory: Attachment "B", Agreement

3.9.4 Mandatory: Attachment "C", References.

3.9.5 Mandatory: Technical and Descriptive Sales Literature

3.10 POST AWARD MEETING:

The Contractor may be required to attend a post-award meeting with the Using Agency to discuss the terms and conditions of this Contract. This meeting will be coordinated by the Procurement Officer of the Contract.

NOTE: CONTRACTORS ARE REQUIRED TO USE ATTACHED FORMS TO SUBMIT THEIR BID.

**ATTACHMENT A
PRICING**

SERIAL 06073-C

PRICING SHEET: C234002/B0700134/NIGP CODE 07012

BIDDER NAME: _____

VENDOR # : _____

BIDDER ADDRESS: _____

P.O. ADDRESS: _____

BIDDER PHONE #: _____

BIDDER FAX #: _____

COMPANY WEB SITE: _____

COMPANY CONTACT (REP): _____

E-MAIL ADDRESS (REP): _____

OTHER GOV'T. AGENCIES MAY USE THIS CONTRACT: ____ YES ____ NO

PAYMENT TERMS: BIDDER IS REQUIRED TO PICK ONE OF THE FOLLOWING.

TERMS WILL BE CONSIDERED IN DETERMINING LOW BID.

FAILURE TO CHOOSE A TERM WILL RESULT IN A DEFAULT TO NET 30.

BIDDER MUST INITIAL THE SELECTION BELOW.

NET 10 _____

NET 15 _____

NET 20 _____

NET 30 _____

NET 45 _____

NET 60 _____

NET 90 _____

2% 10 DAYS NET 30 _____

1% 10 DAYS NET 30 _____

2% 30 DAYS NET 31 _____

1% 30 DAYS NET 31 _____

5% 30 DAYS NET 31 _____

INDICATE PERCENTAGE OF M/WBE PARTICIPATION IF ANY HERE: _____ %

PLEASE INDICATE HOW YOU HEARD ABOUT THIS SOLICITATION

____ NEWSPAPER ADVERTISEMENT

____ MARICOPA COUNTY WEB SITE

____ POSTAL MAIL PRE-SOLICITATION NOTICE

____ E-MAIL PRE-SOLICITATION NOTICE

____ OTHER (PLEASE SPECIFY)

ALL PRICING SHALL BE SUBMITTED ON THE SAME CD AS THE BID AND FORMATTED IN EXCEL '2003. BIDS WILL NOT BE ACCEPTED WITHOUT THE ACCOMPANYING CD IN YOUR SUBMITTAL. ANY RESPONSE NOT CONTAINING THE REQUIRED CD MAY BE CONSIDERED NON-RESPONSIVE AND NOT CONSIDERED FOR EVALUATION OR CONTRACT AWARD.

1.0 Three (3) or more **HARLEY-DAVIDSON FLHTPI ELECTRA-GLIDE POLICE MOTORCYCLES**

in accordance with attached bid specifications:

\$ _____/ea

(to include tire disposal fee)

1.1 Warranty (define in writing attachments are acceptable only as amplifying data: _____)

1.2 Delivery (days ARO): _____

1.3 F.O.B. Destination:

REQUIRED

2.0 OPTIONS:

2.1 **Police Motorcycle** - Standard equipment.

\$ _____ /each

ATTACHMENT B

AGREEMENT

Respondent hereby certifies that respondent has read, understands and agrees that acceptance by Maricopa County of the Respondent's Bid will create a binding Contract. Respondent agrees to fully comply with all terms and conditions as set forth in the Maricopa County Procurement Code, and amendments thereto, together with the specifications and other documentary forms herewith made a part of this specific procurement

BY SIGNING THIS PAGE THE SUBMITTING RESPONDENT CERTIFIES THAT RESPONDENT HAS REVIEWED THE ADMINISTRATIVE INFORMATION AND DRAFT IFB CONTRACT'S TERMS AND CONDITIONS LOCATED AT <http://www.maricopa.gov/materials>. AND AGREE TO BE CONTRACTUALLY BOUND TO THEM.

MINORITY/ WOMEN-OWNED SMALL BUSINESSES (check appropriate item):

☐ Disadvantaged Business Enterprise (DBE)
☐ Women-Owned Business Enterprise (WBE)
☐ Minority Business Enterprise (MBE)
☐ Small Business Enterprise (SBE)

RESPONDENT SUBMITTING PROPOSAL

FEDERAL TAX ID NUMBER

PRINTED NAME AND TITLE

AUTHORIZED SIGNATURE

ADDRESS

TELEPHONE

FAX #

CITY STATE ZIP

DATE

WEB SITE: _____

EMAIL ADDRESS: _____

MARICOPA COUNTY, ARIZONA

BY: _____
DIRECTOR, MATERIALS MANAGEMENT

DATE

BY: _____
CHAIRMAN, BOARD OF SUPERVISORS

DATE

ATTESTED:

CLERK OF THE BOARD

DATE

APPROVED AS TO FORM:

DEPUTY MARICOPA COUNTY ATTORNEY

DATE

ATTACHMENT C

CONTRACTOR REFERENCES

RESPONDENT SUBMITTING BID: _____

1. COMPANY NAME: _____
ADDRESS: _____
CONTACT PERSON: _____
TELEPHONE: _____ E-MAIL ADDRESS: _____

2. COMPANY NAME: _____
ADDRESS: _____
CONTACT PERSON: _____
TELEPHONE: _____ E-MAIL ADDRESS: _____

3. COMPANY NAME: _____
ADDRESS: _____
CONTACT PERSON: _____
TELEPHONE: _____ E-MAIL ADDRESS: _____

4. COMPANY NAME: _____
ADDRESS: _____
CONTACT PERSON: _____
TELEPHONE: _____ E-MAIL ADDRESS: _____

5. COMPANY NAME: _____
ADDRESS: _____
CONTACT PERSON: _____
TELEPHONE: _____ E-MAIL ADDRESS: _____

EXHIBIT 1

VENDOR REGISTRATION PROCEDURES

On-line Vendor Registration at Maricopa County is available NOW!

On November 22, 2004, Maricopa County changed its vendor registration process. Paper forms will no longer be accepted. Vendor registrations will only be accepted through the active website. Register at <http://www.maricopa.gov/Materials/>

The new process will give you full control over your organizational information. Please be advised however that you are now directly responsible for the presence and accuracy of your company's information.

Vendors currently registered in our system who have changes to their information or have not registered online must establish a new account via the above web site link. Materials Management will no longer post changes to existing vendor records.

Procurement vendors: Be sure to select those commodity codes that best represent the commodities and or services provided by your organization. Non-procurement registrants may ignore the commodity portion.

Registration is **FREE**. You may use any computer with web access for registration, record updating and maintenance.

If you have any questions, email us at VendorReg@mail.maricopa.gov.